

Step One: Login to MyDRI.

https://drii.org/index.php

DRI International

95 Days 01 Hrs 11 Mins 23 Secs

Welcome, Guest [Login to MyDRI](#)

ABOUT CERTIFICATION EDUCATION CONFERENCE MEDIA RESOURCES

BCLE AE AUD Dubai, United Arab Emi.. 23 Nov - 27 Nov	BCLE AUD (IS.. Kuala Lumpur, Malaysia 24 Nov - 28 Nov	BCLE 2000 Mexico City, Mexico 24 Nov - 28 Nov	BCLE 2000 Luxembourg, Luxembourg 24 Nov - 28 Nov	BCLE 2000 Milan, Italy 24 Nov - 28 Nov	BCLE 2000 Bogota, Colombia 24 Nov - 28 Nov

DRI2015
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join us in **San Antonio, TX, March 1-4, 2015!**

Step by Step Guide to Applying for Certification-2012

Step Two: Use your DRI ID Number and Password to login.

MyDRI Community

MyDRI Users

Please sign in with your DRI ID

MyDRI Number

Password

[Forgot Password?](#) | [Having Trouble Logging In?](#)

Benefits

- Joining is free
- Interact with DRI
 - Register for courses and access materials
 - Apply for and maintain certifications
 - Send and receive messages
 - Volunteer and donate through the DRI Foundation
- Interact with other MyDRI users
 - Search for and post jobs
 - Manage profile and directory listings
 - And more
- Access thought leadership
 - Download the Professional Practices, International Glossary for Resiliency, conference presentations and more
 - Get involved

Windows taskbar: hp, File Explorer, Outlook, Excel, Word, PowerPoint, Edge, Mouse, Chrome, PDF Reader, Skype, OneDrive, HP, ?

System tray: 10:04 AM 7/23/2014, ENG

Step Three: Once you are logged in, click on "Certification Application."

The screenshot shows a web browser window with the URL <https://www.drii.org/crm/index.php>. The page title is "MyDRI Dashboard".

Messages From DRI

Facebook, Twitter and LinkedIn....Join us! You can now find DRI International on the most popular Social Media tools.

Manage My Certification Status

Renew
Select Year: 2015

ABCP Certification ID 38868	Status Active	Certified Date 09/18/2013 Paid Thru Date 12/31/2014	Print ID Card
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Disclaimer** When submitting past-due annual fee, current year pricing will be applied.

[Update Contact information](#) [Proceed with payment](#)

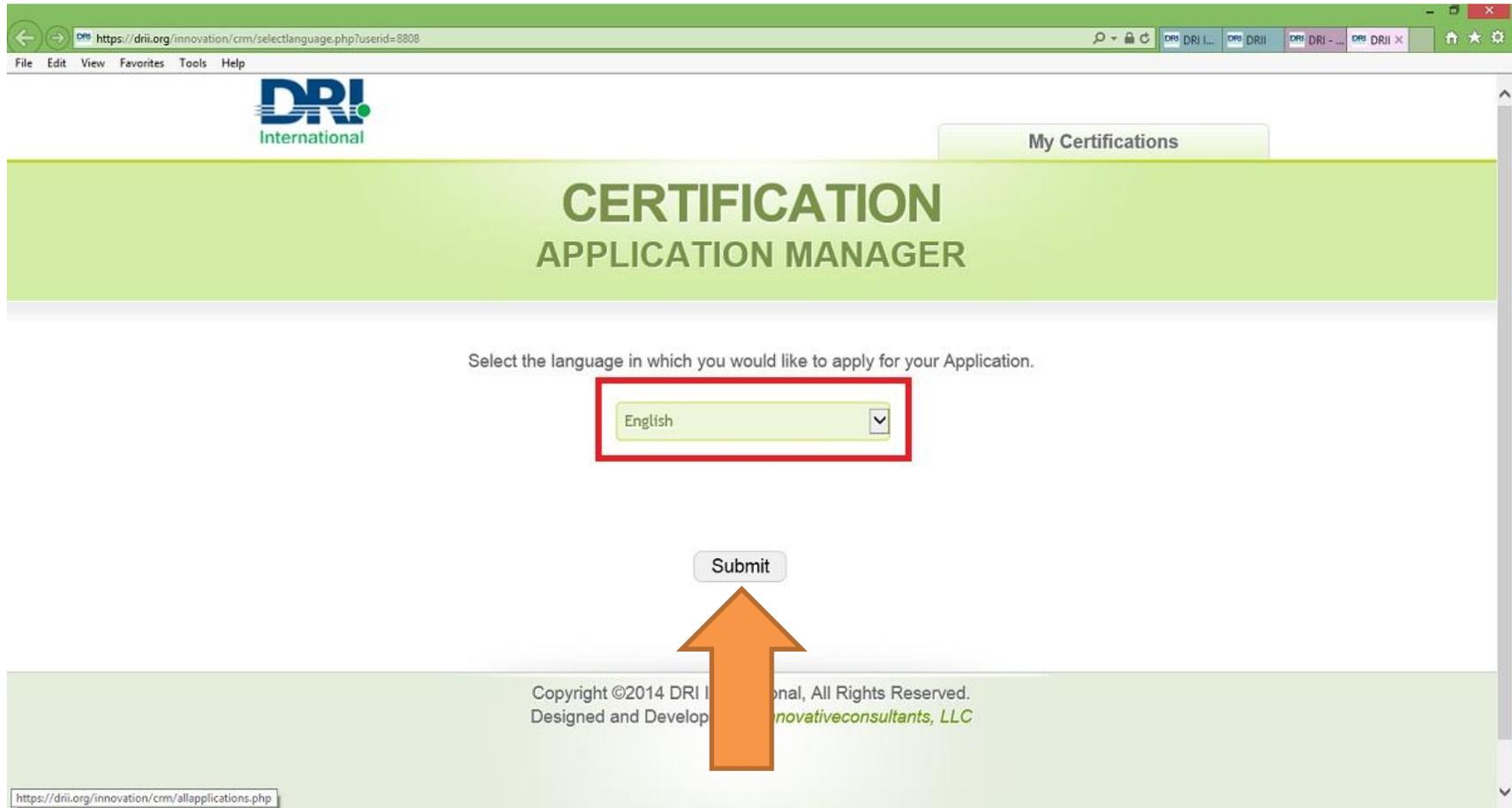
Navigation Menu

- Dashboard
- Education >
- Examination >
- Certification >
 - Certification Application**
 - Maintain Certification
- Resources >
- Conference >
- Account >

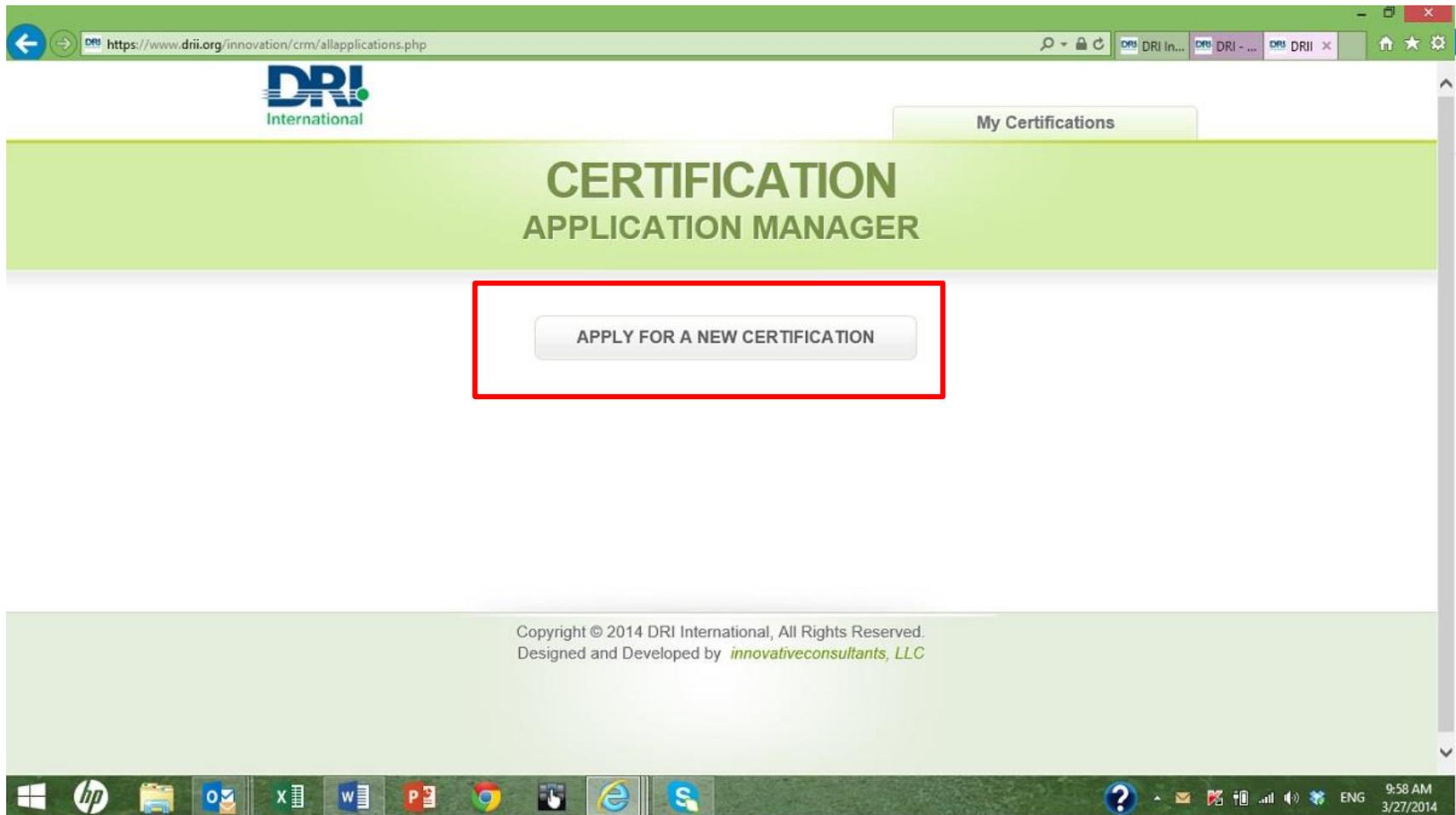
Footer: About Us | Certification | Resources | DRI International

System tray: 9:01 AM, 2/26/2014

Step Four: Choose your application language.



Step Five: Click on "Apply for a New Certification."



Step Six: After you have read the terms and conditions, click on "I Agree" or "I Not Agree."

Submission of both Annual dues and CEAPs is handled through your myDRI login. Be sure to keep your myDRI profile information up to date. This is our primary means of communication.

You may print a "card" showing you are a member in good standing from your profile page once your application is successfully completed.

****Attention Canadian Residents – You are entering the DRI International Certification Process. As a Canadian resident you have a choice to continue with this online application or stop and phone the Canada offices at 888-728-3742. They will email you an application. The plaque/member card issued through this process will read DRI International.**

For questions, phone 866-542-3744.

I acknowledge that I have read and understood the above information.

- I agree
- I do not agree

Submit

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Step Seven: Follow the instructions at the top of the screen (they are different depending on the certification you are applying for).

You are currently applying for CBCP

2 Please complete a minimum of 5 SUBJECT AREAS, include 2 CORE AREA (Marked ●)
 Please click on **SUBMIT APPLICATION** once you have entered all the details
 Click on to enter the subject area details and your references

Completed	Subject Area	Completed/Required	Edit	Prof. Prac.
	Project Initiation and Management	0/6		
	Risk Evaluation and Control	0/6		
●	Business Impact Analysis	0/7		
●	Developing Business Continuity Management Strategies	0/6		
	Emergency Response and Operations	0/4		

Step Eight: Click on “Edit” for each of the Subject Matter Area (SMA) and Core Areas that you are required to fill out. Two boxes will be the bottom of the page labeled “What did you do” and “How did you do it.” These boxes have a 250 word minimum, and you cannot save until the 250 words have been entered. You will need provide two references, with their names and email addresses.

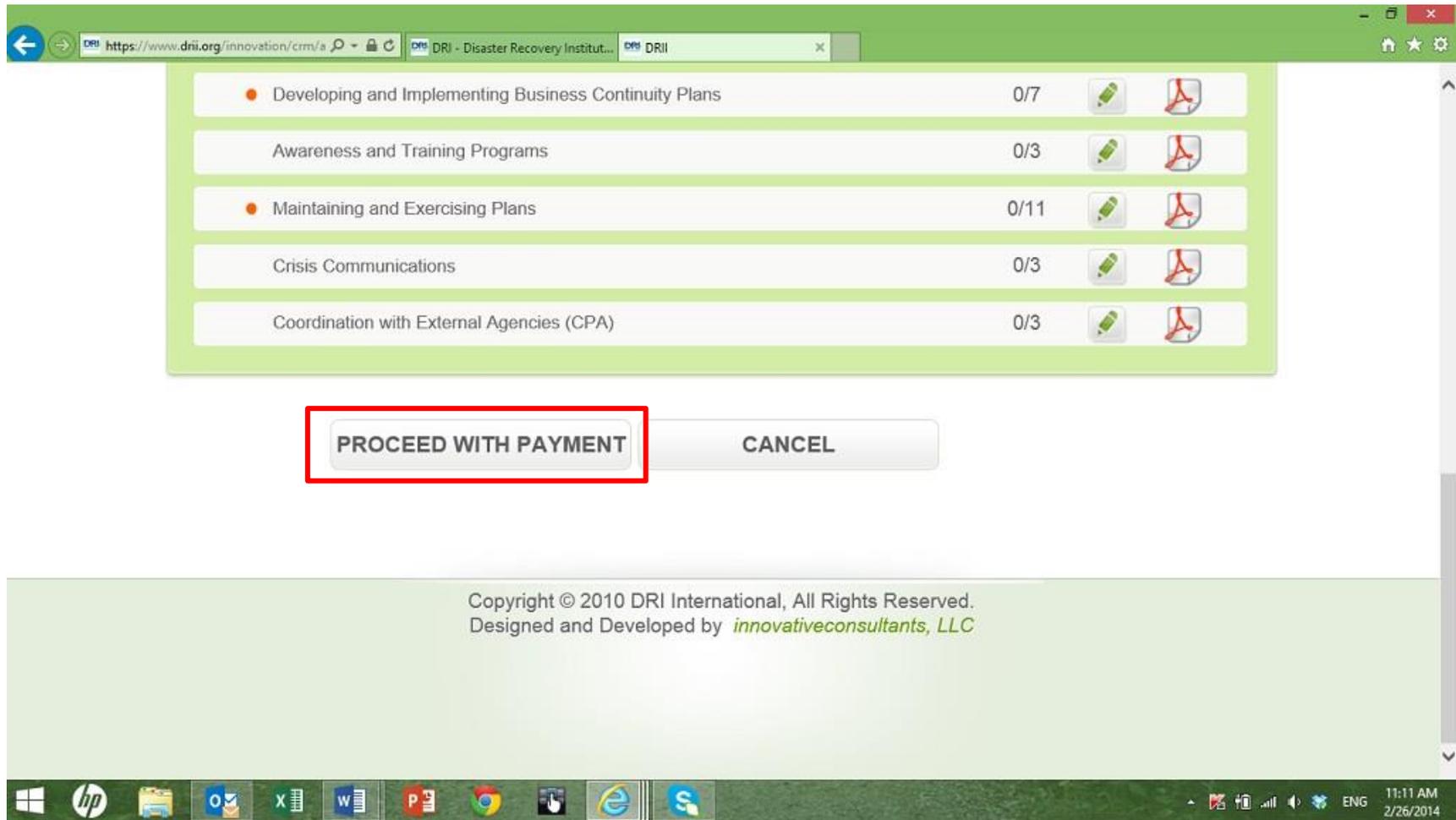
The screenshot shows a web browser window with the URL https://www.dri.org/innovation/crm/subareas.php?appcatid=3&certificationtypeid=3&inn_usercertificationid=27561. The browser's address bar and tabs are visible at the top. Below the browser, the form contains the following sections:

- What Did You Do***: A large text input area with a light green background. Below it, the text "250 words remaining" is displayed.
- How Did You Do It***: A second large text input area with a light green background. Below it, the text "250 words remaining" is displayed.
- Add Reference***: A table with two columns, "NAME" and "EMAIL". There are two rows, each starting with a dropdown menu currently set to "-Select Reference-".

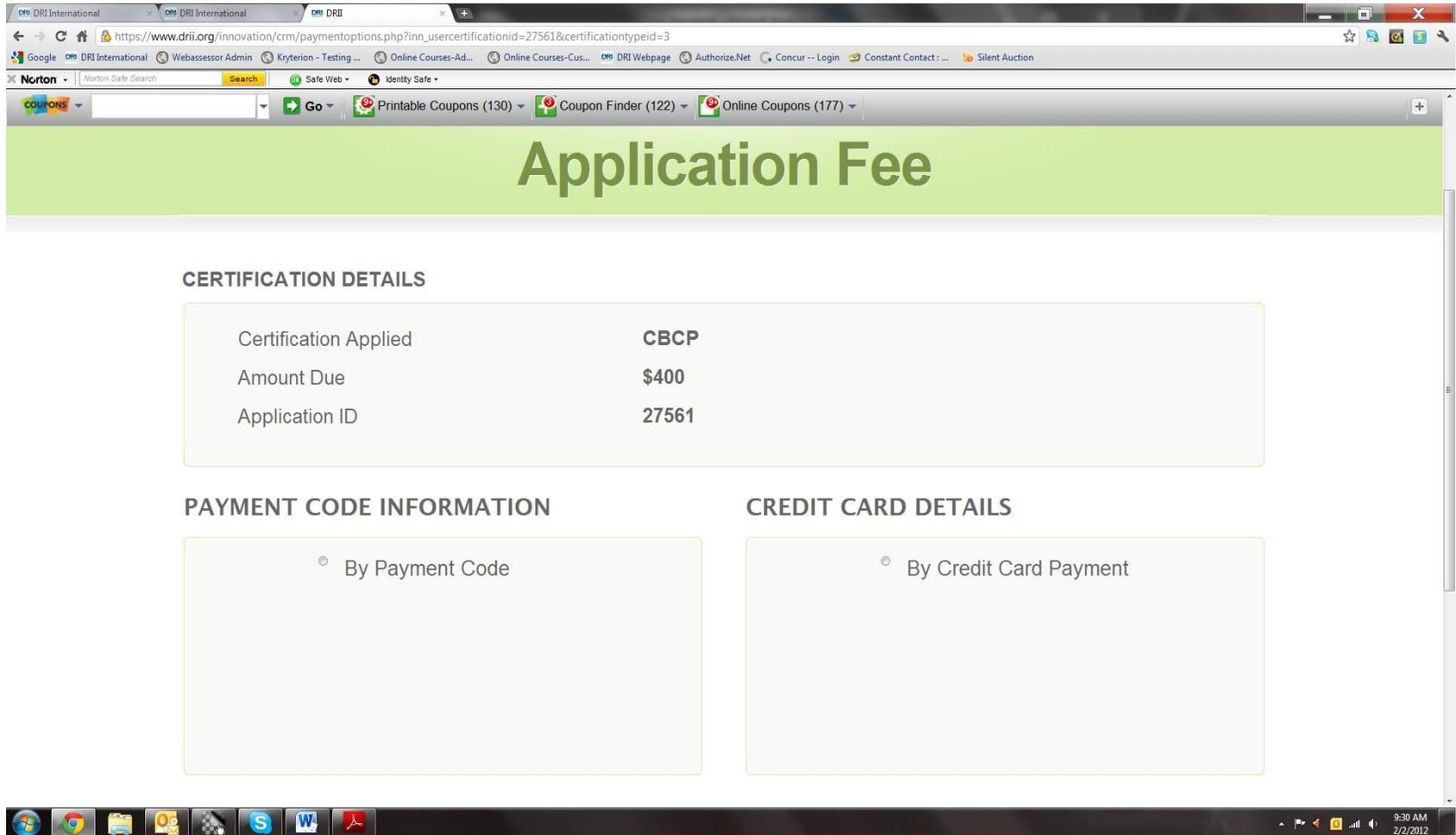
	NAME	EMAIL
-Select Reference-		
-Select Reference-		

The Windows taskbar at the bottom shows the system clock as 9:24 AM on 2/2/2012, along with various application icons.

Step Nine: Once you have entered in all the required information, click on “Proceed with Payment.”



Step Ten: There are two options for payment; 1) you may utilize your credit card or 2) you may contact the office for a payment code. (A payment code is issued, if you are required to pay by wire transfer or check. Once the payment is received, you will be emailed the payment code.)



Step Eleven: Click on the “Click Here” link that is listed in the steps for submitting and wait for your application to load.

The screenshot shows a web browser window with the URL <https://www.drii.org/innovation/crm/paymentcodeprocess.php>. The page features a large green banner with the text "Thank You!". Below the banner, a message states: "You are **ONE STEP** from submitting the application to DRII." A yellow box contains three steps:

- Step 1: Fill the Application
- Step 2: Complete payment Process
- Step 3: Submit the application – To Submit now [Click here](#)

A red box highlights the "Click here" link in Step 3, and a large orange arrow points upwards from the bottom of the page towards this link. Below the steps is a section titled "PAYMENT DETAILS" with the following information:

Certification Applied	CBCP
Amount Due	\$400
Application ID	27561

The Windows taskbar at the bottom shows the time as 9:35 AM on 2/2/2012.

Step Twelve: Your application will appear once again, and you can make last minutes edits to your application. Scroll to the bottom of the page, click on "Submit to DRII," and you are done!

